

MEETING OF THE FULL COUNCIL SUMMONS
Wednesday 31st July 2024

To Members of the Town Council,

Councillors Honor Byford (Chair), Lorna Skelton, Douglas Palethorpe, Sam Mashford, Shaun Watson, Cllr Rebecca Lappin-Smith, Cllr Iain Pead-Jowett.

You are summoned to attend the Ordinary meeting of Middleham Town Council that will be held in the Garden Room at Middleham Key Centre on Wednesday 31st July 2024 at 6.30 pm.

Your presence is summoned for transacting in the business outlined in the Agenda below.

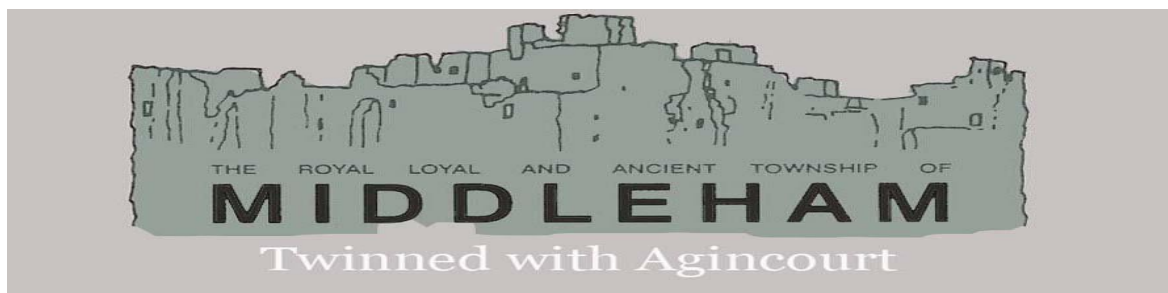
The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the Public and Press are excluded. Please note members of the Public are invited to address the Council at this meeting at 6.30pm.

Signed:

A handwritten signature in black ink, appearing to read 'R. C. Hurst', with a horizontal line extending to the right.

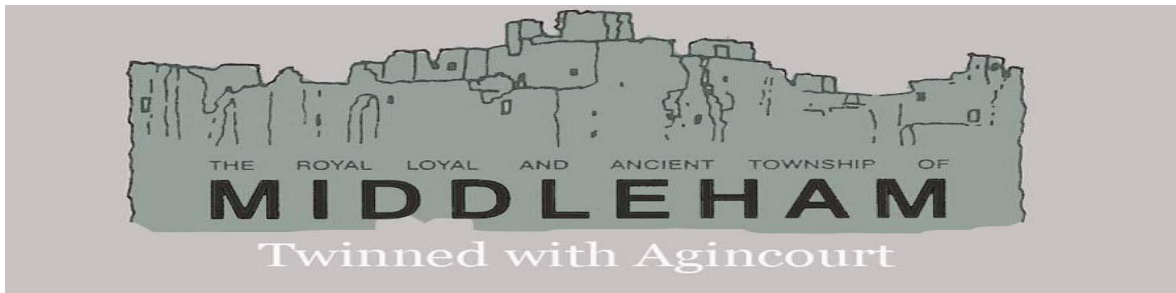
Ms R Hurst,
Clerk to the Council

Date: 25.07.24

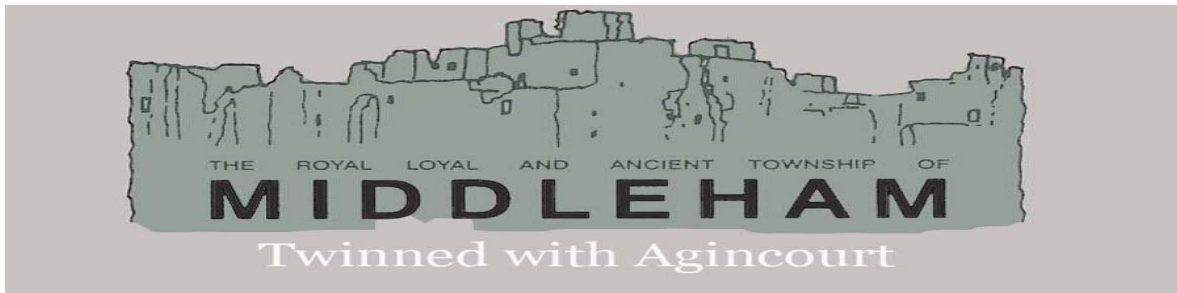


AGENDA

- 24. 196 Public Representations/Open Forum** – 15 minute session for the Public to raise issues with the Council
- 24. 197 Apologies** – to receive apologies for absence given in advance of the meeting and consider approval for reasons given.
- 24. 198 Declarations of Interest** and any dispensation requests regarding items on the agenda, other than any previously disclosed.
- 24. 199 Minutes of the meeting held on Wednesday 26th June 2024** – to approve the minutes of the Annual meeting as a correct record (Appendix 1).
- 24. 200 Confidential/Urgent Items and order of proceedings** – To determine whether any part of the proceedings should be treated as confidential and excluded from minutes to be made available for public inspection; to notify any items of urgent business; to agree to take certain matters in priority. A 5 minute break shall be held at 8pm.
- 24. 201 Reports**
- a) **Meetings attended by Councillors** – Councillors to report any meetings attended and actions undertaken.
 - b) **Matters of Local Interest and Concern** – as reported to Councillors or on Residents Facebook Page.
 - c) **Police and Fire Matters** (Appendix 2).
 - d) **Events in Middleham**
- 24. 202 Planning Applications and Decisions** (Appendix 3)
- a) **Ref: ZD24/00342/Full Proposal: Full Planning Permission for Change of Use to Remove Restricted Agricultural Tie Location: Oak Wood, Leyburn Road, Middleham, North Yorkshire, DL8 4PS**
- 24. 203 Policies**
- a) **Equal Opportunities Policy** (Appendix 4).
 - b) **Data Protection Policy** (Appendix 5).
 - c) **Record Management Policy** (Appendix 6).



- 24. 204 North Yorkshire Local Plan call for Sites submission** – to discuss and consider supporting Racing Welfare in their submission to the North Yorkshire Local Plan for the Park Lane site (Appendix 7).
- 24. 205 Communications** – to discuss and consider setting up a Council Facebook page.
- 24. 206 Highways Road Closure A6108** – to discuss and take consideration on any further response to North Yorkshire Highways planned closure of the A6108 for up to 4 weeks throughout August.
- 24. 207 Middleham Key Centre** – to provide an update on the Key Centre.
- a) Asbestos Management Survey** – to discuss and consider the quotes received for the completion of an asbestos management survey (Appendix 8).
 - b) Other surveys needed** – to discuss and consider other surveys which need to be undertaken (i.e. electrical surveys).
- 24. 208 Finance**
- a)** To approve Bank Reconciliation Statement dated 30th June 2024.
 - b)** To note budget situation detailed in the current net position.
 - c)** To approve payments list and note receipts list.
 - d)** To discuss invoices awaiting payment.
- 24. 209 Exclusion of press and public** – to consider passing the following resolution: “That in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Local Government Act 1972”.
- The meeting will reconvene in a closed session after item 23.64 with the press and public excluded due to the nature of the business being prejudicial under the Public Bodies (Admissions to meetings) Act 1960
- 24.210 Employees**
- a) Contracts** - to discuss and approve employment contracts for Middleham Key Centre Staff (Appendix 9)



24.211 Tenders

a) Green-gates – to discuss the tender documents received and approve an applicant (Appendix 10).

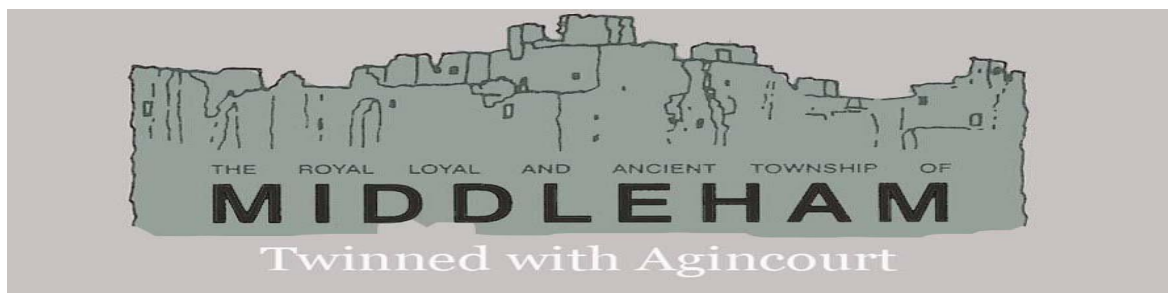
b) Green-gates grazing agreement – to discuss and adopt the grazing agreement in relation to the Green-gates Tender (Appendix 11).

24.212 Leases/Agreements

a) Middleham Key Centre Lease - to sign the Middleham Key Centre lease agreement between the Council and the Inhabitant Householders charity (Appendix 12).

b) Reimbursement Agreement – to discuss and agree the request for assistance from the Charity for the Benefit of Inhabitant Householders of Middleham for shared staff and office costs (Appendix 13).

24.213 Date and Time of next meeting - Wednesday 25th September 2024 6.30pm.



Appendix

Appendix 2 – Police & Fire Matters

Monthly Police Report - June 7th – July 4th

We do not report crimes whereby victims could be identified, for example, Domestic Violence or Harassment although these are included in the totals below.

Leyburn Police Station covers the areas of Arkengarthdale, Swaledale from Hudswell up to the county border. Wensleydale from the Hambleton to Cumbria borders, Coverdale and Bishopdale.

Crimes of note; Between 15th – 16th June Doors, windows, 2x Log burners and Fridge Freezer removed from property under construction in Middleham area. 20th June a large cannabis growth was discovered and destroyed at Hawes Business Park. Overnight 27th June Stihl Chainsaw and Husqvarna Chainsaw taken during burglary in Coverham area. Overnight 27th June 2 x Quad bikes, air rifle, and a Stihl saw were stolen from premises in the Bainbridge area, one Quad recovered due to tracker fitted. Between 30th Jun – 4th Jul an outboard motor and stand up paddle board were stolen from a property at Thornton Steward.

20 – Abandoned Calls (pocket dials/misdials).

8 – Violence (including Dog Bites).

6 – Anti Social Behaviour (nuisance).

1 – ASB (environmental).

5 – ASB (personal).

13 – Concern for Safety.

1 – Auto Crime (vehicle interference).

16 – Suspicious Circumstances (door to door sellers/vehicles parked).

3 – Wildlife (poaching).

1 – Criminal Damage.

8 – Road Related offences (manner of driving/vehicles without tax or insurance and possible OPL).

8 – Road Traffic Collisions (minor).

3 – Theft.

3 – Fraud/Forgery (online/phone).

7 – Highway Disruption (Floods/Trees/Animals).

2 – Civil Dispute.

In Total 142 calls were received reporting either the above or making general enquiries.

The Neighbourhood Team will continue attending Town/Parish council meetings and Community drop ins/events where duties allow.