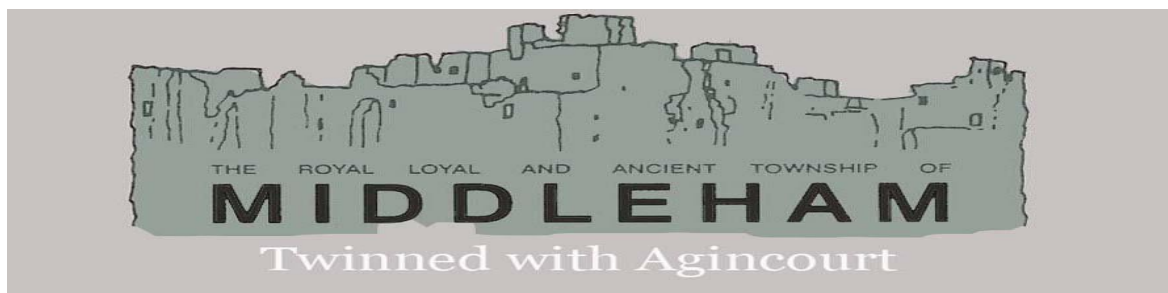


**Minutes of the Middleham Town Council Meeting held in the Garden Room on
Wednesday 24th April 2024 at 6.30pm.**

Present: Cllr I Pead Jowett Cllr R Lappin Smith Cllr L Skelton Cllr H Byford
Cllr D Palethorpe Clerk Ms R Hurst 3 members of the public

- 24. 104 Public Representations/Open Forum** – A Resident expressed their concerns that planning permission may not have been sought in connection to a stable block and a barn at Low Lane heading towards Wensley, there were concerns that this will set a precedent in the area. Concerns were also expressed in relation to cars parking on the pavement just past the school making it dangerous for pedestrians.
- 24. 105 Apologies** – Apologies received from Cllr Watson and Cllr Mashford and reasons for absence approved.
- 24. 106 Declarations of Interest/Dispensation requests** – Cllr D Palethorpe 24.114a non-pecuniary.
- 24. 107 Minutes of the meeting held on Wednesday 27th March 2024** were approved as a correct record.
- 24. 108 Confidential/Urgent Items and order of proceedings** – The Council resolved to move item 24.112e to be discussed by the Charity for the Benefit of Inhabitant Householders and 24.114c to be discussed following item 24.112i.
- 24. 109 Reports**
- a) **Meetings attended by Councillors** – Cllr Mashford attended the Racing Welfare Community Advisory Group meeting and provided a written update for Councillors in his absence.
Cllrs Pead-Jowett and Lappin Smith completed the internal controls.
Cllr Palethorpe attended the Leyburn and Middleham Community Partnership meeting which replaces the Local Area Partnership.
 - b) **Matters of Local Interest and Concern** – as reported to Councillors or on Residents Facebook Page. Cllr Pead-Jowett had been approached by a resident with concerns over the issues with the green space on Park Lane and also a vehicle parked on Park Lane with an oil leak that had contaminated the footpath and road.
Action – To report the oil leak to North Yorkshire Area 1 Highways.
Cllr Byford informed the Council that a local resident was raising funds for the Middleham Feast which Councillors felt was a good cause.
Action – To contact local businesses to garner some support.
 - c) **Police and Fire Matters** (Appendix 2) noted.
 - d) **Events in Middleham** – Middleham Feast Monday 27th May 2024.
 - e) **Clerks Report** – nothing to report.
- 24. 110 Unitary Authority**



- a) **Adult Education Budget** – Councillors considered whether it wished to provide a response to the Adult Education Survey and **resolved** not to complete this particular survey.

24. 111 Planning Information

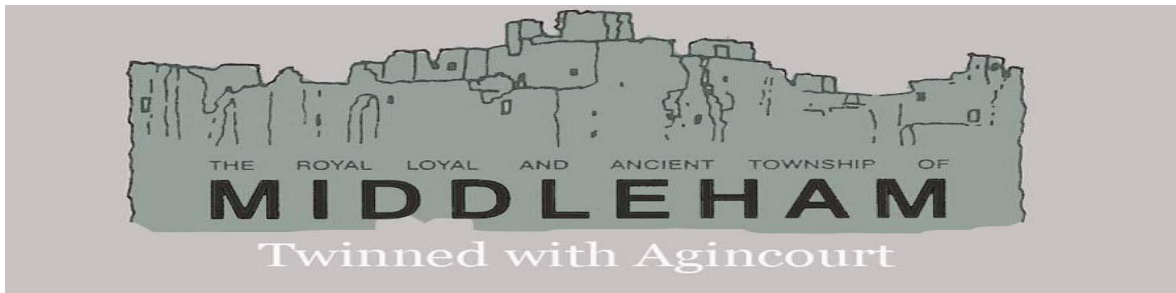
a) **Ref: 21/01011/Full Proposal: Convert Existing Barn into a Two Storey, Two Bedroom Residential Property, Including Single Storey Extension and Residential Curtilage to Rear. (Revised Plans and Description 05/10/2023)**

Location: Barn at, West End, Middleham, North Yorkshire GRANTED

24. 112 Finance

- a) **External Audit** – External auditors report 22/23 **noted**.
- b) **Insurance** -The Council **resolved** to defer this item to the next meeting.
- c) **Reserves** –The Council reviewed the reserves it currently holds and **resolved** to allocate capital provision for the Key Centre and allocate 6-12 months expenditure of running costs for the Council in general reserves as well as the allocations made in previous years.
- d) **Asset Register** – The Council reviewed the Asset register and **resolved** to separate the current asset register out into Council owned assets and Charity owned assets and update the purchase values and where assets were gifted to record this as a nominal figure as per guidance from the Joint Panel on Accountability and Governance Practitioners Guide.
- e) **Donation request** – The Council **resolved** to discuss this item under the Inhabitant Householdors of Middleham Charity meeting.
- f) **Funds transfer** – The Council **noted** the transfer of funds of an outstanding balance which should have been transferred in 2022/23 owed by the Charity to the Council for expenses (salary, office and other costs).
- g) Bank Reconciliation Statement dated 31st March 2024 **approved**.
- h) Payments list **approved** and receipts list **noted**.
- i) Invoices awaiting payment **approved**:
SAGE Payroll subscription £9.60
Salary expenses £1383.37
Yorkshire Local Councils Association Membership £332.00
Scribe Accounting Software £543.60
Purple Creative MS365 Subscription £177.05
Netwise Website Hosting £396.00
ICO Data Protection £35.00

- 24.114c **Community Ownership Fund** – The Council **resolved** to approach Racing Welfare and discuss a joint application to the fund.



24.113 Exclusion of press and public – The Council passed the following resolution: “That in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Local Government Act 1972”.

The meeting will reconvene in a closed session after item 23.64 with the press and public excluded due to the nature of the business being prejudicial under the Public Bodies (Admissions to meetings) Act 1960.

24.114 Middleham Key Centre

a) **Employees** – Councillors discussed including Key Centre Employees on the payroll system and the Council **resolved** to enter into an agreement with the Charity to reimburse staff costs.

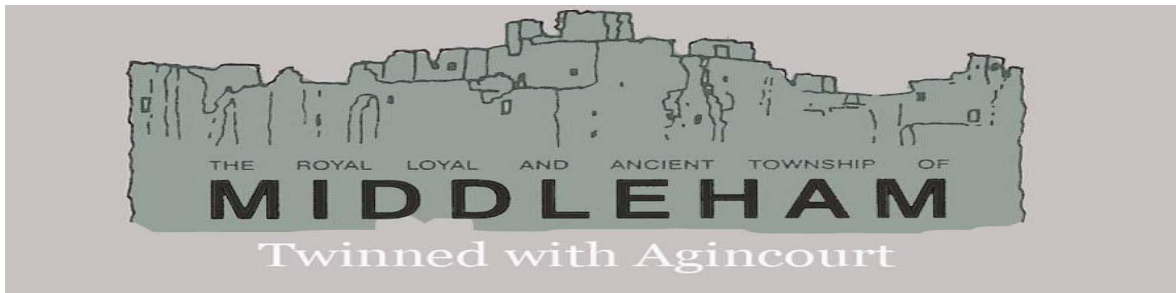
b) **Key Centre to Lease** – The Council **resolved** to defer this item to the next meeting.

c) **Community Ownership Fund** – The Council **resolved** to discuss this item following 24.112i.

24.115 Date and Time of next meeting

Annual Town/Parish Meeting - Wednesday 08th May 2024 6.30pm.

Annual Meeting of the Council – Wednesday 22nd May 2024 6.30pm.



Appendix

Appendix 2 - Police report

Monthly Police Report – Mar 13th – Apr 5th

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment although they are included in the totals below.

Crimes of note; Between January and April approximately 100 sheep have been taken from the Marske area.

7 – Highway disruptions (Floods/Trees/Animals).

5 – Road related offences (manner of driving/vehicles without tax or insurance and possible OPL).

19 – Abandoned Calls.

13 – Suspicious Circumstances.

3 – Fraud/Forgery (online/phone).

5 – Concern for Safety.

14 – Road traffic Collisions (minor).

1 – Road traffic Collision (serious).

7 – Violence (including dog bites).

3 – Civil disputes.

2 – Lost/Found.

2 – Wildlife/poaching.

1 – Anti Social behaviour (personal).

1 – ASB (nuisance).

1 – Criminal damage.

In total 95 calls were received reporting either the above or making general enquiries.

If you wish to receive information and updates of events/incidents, sign up to North Yorkshire Community messenger either by visiting, <https://www.northyorkshirecommunitymessaging.co.uk> or contact me, Donald.watson@northyorkshire.police.uk, providing your First name, last name, House Number/Name, postcode, Mobile number and email address and I will sign you up.