

Minutes of the meeting of Middleham Town Council held in the Garden Room, Middleham Key Centre on Wednesday 28th February 2024 at 6.30p.m.

Present: Cllr H Byford Cllr S Mashford Cllr L Skelton Cllr D Palethorpe
Cllr S Watson Cllr R Lappin Smith Clerk – Ms R Hurst

24.26 Public Representations/Open Forum – Concerns were raised by a resident in relation to parking issues at West End Middleham (specifically horseboxes which unload horses to go up on to the Moor and leave their ramps down while they are gone before returning with another load), vehicles parking on the pavement from the school to St Alkeldas and the use of the gallops after 1p.m.

Action – Clerk to contact the MTA regarding the parking issues at West End.

24.27 Apologies – Apologies of absence received from Cllr Pead-Jowett and County Councillor Karin Sedgwick and reasons given for absence approved.

24.28 Declarations of Interest - None other than those already previously disclosed.

24.29 Minutes of the meeting held on Wednesday 31st January 2024 – approved as a correct record.

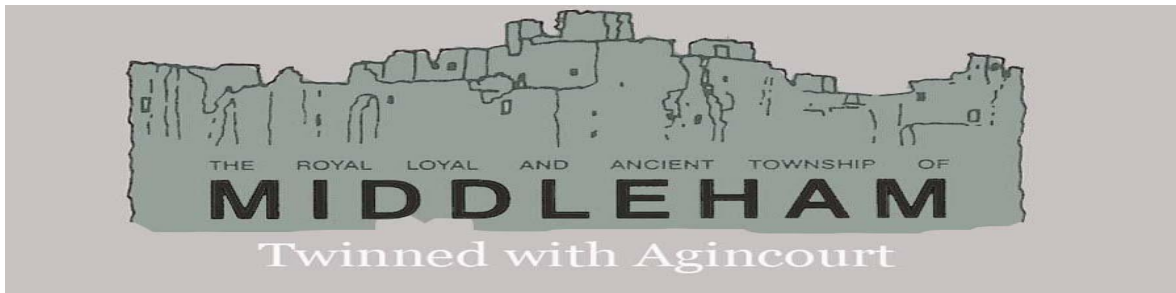
24.30 Confidential/Urgent items and order of the proceedings – The Council resolved that Items 24.38 and 24.39 be determined as confidential.

24.31 Reports

a. **Councillors to report any meetings attended and actions undertaken** – None.

b. **Matters of local interest and concern as reported to Councillors or on Residents Facebook page** - Several concerns have been reported to Councillors including the following:

- Waste food items are still being thrown across the burial ground
Action – Clerk to gather information on CCTV and signage for March meeting.
- Concerns in relation to the number of racehorses using Park Lane
- Concerns around the way vehicles are being driven on Park Lane specifically into the corner at the Chapel.
- The amount of dog faeces on the footpath from Park Lane to the Church yard.
- The footpath through the church yard is dangerous when wet.
- The number of streetlights currently not working.



- The vehicle parked in the Marketplace which has been there for some time.
 - Concerns have also been reported about the increase in people using Back Street as a cut-through.
 - A query was raised as to what was happening with the re-surfacing of Canaan’s Lane. This is currently on hold as all parties affected must agree and there are issues with one property being empty and the other up for sale.
- c. Police and Fire Matters (Appendix 2) - PCSO Watson updated the Council on the recent incidents that had occurred locally as referred to in the Police report.
- d. Events in Middleham – Middleham Open Day Friday 29th March 2024.
- e. Clerks Report – Nothing to report.

24.32 Policies and Procedures

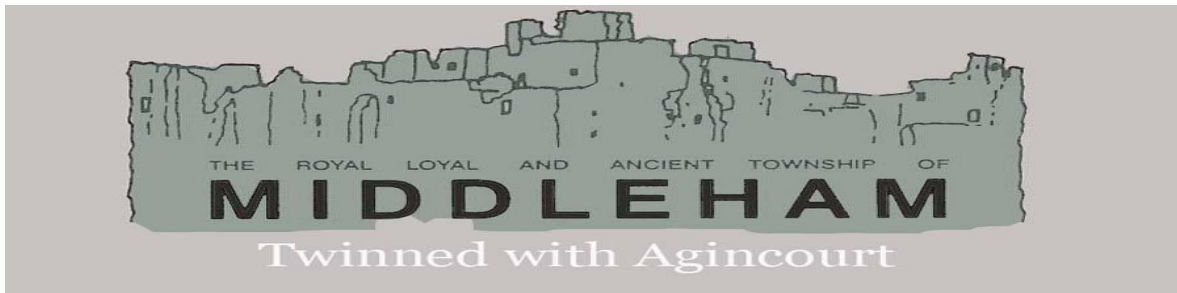
- a. **Standing Orders** – Councillors discussed the amended Standing Orders and **resolved** to adopt these.
- b. **Financial Regulations** – Councillors discussed the updated Financial Regulations and **resolved** to adopt these.
- c. **Martyr’s Law Standard Tier Consultation** – Councillors discussed the requirements being proposed in the consultation and the implementation of procedural measures and **resolved** to look further into the matter.
Action – Cllr Mashford to look at the measures identified and report back to the Council.

24.33 Government Funded Voluntary Scheme for Public Authorities to apply for a free framed photo of His Majesty the King – The Council discussed the Government funded voluntary scheme to allow public authorities to apply for a free framed portrait of His Majesty the King and **resolved** to complete an application form.

24.34 Planning Applications and Decisions (Appendix 6)

- a. **Ref:** ZD24/00036/APDN **Proposal:** Prior approval for a proposed change of use of former Farmhouse to standalone private residential dwelling house and removal of agricultural occupancy restriction **Location:** Oak Lodge, Busks Farm, Leyburn Road, Middleham **No objections**

24.35 Play Area – Councillors discussed the incident which took place and ratified the urgent decision taken to have the play area cleaned of moss/algae as a



matter of urgency to prevent further accidents. The Council **resolved** to obtain the cleaning materials needed.

24.36 Finance

- a) **Accounting Package** – The Council discussed the quotes received for an accounting package suitable for Councils for 24/25 as per the Internal Auditor’s recommendations and **resolved** to appoint Scribe.
- b) **Payroll Package** – The Council discussed the quotes and information received for a payroll package for the financial year 24/25 and **resolved** to remain with SAGE.
- c) Bank Reconciliation Statement dated 31st January 2024 **approved**.
- d) Budget situation detailed in the current net position **noted**.
- e) Payment’s list **approved** and receipts list **noted**.
- f) Invoices awaiting payment **approved**.

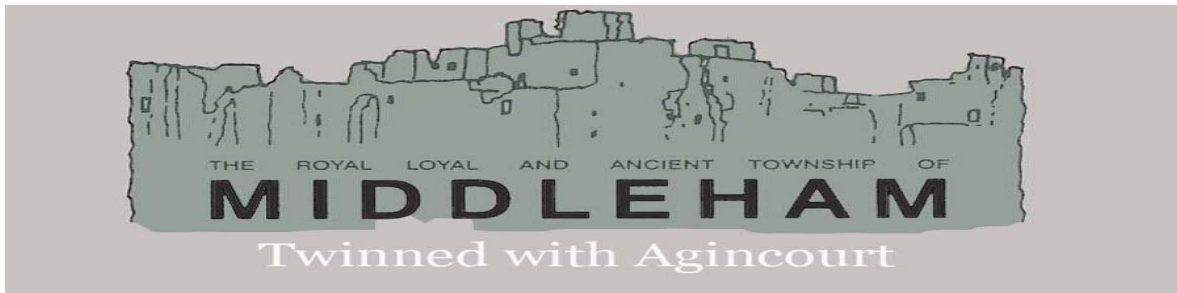
24.37 Exclusion of Press and Public – The Council passed the following resolution: “That in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Local Government Act 1972”.

The meeting will reconvene in a closed session after item 24.37 with the press and public excluded due to the nature of the business being prejudicial under the Public Bodies (Admissions to meetings) Act 1960.

24.38 Tender 01/2024 – The Council discussed the tenders received for the Grass Cutting/Garden Maintenance and **resolved** to appoint GCH Garden Maintenance subject to suitable references.

24.39 Future of the Key Centre – Confidential minutes recorded separately.

24.40 Date and Time of next meeting – Wednesday 27th March 2024 6.30 p.m.



APPENDIX

Appendix 2 – Police Report

Monthly Police Report - Jan 5th – Feb 7th 2024

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment although they are included in the totals below.

Crimes of note; 7th Jan thieves entered the changing room at Cawkhill Park during a Rugby match stealing several mobile phones and purses, transactions were also carried out on the stolen bankcards. Overnight 26th Jan, 2 Quad bikes were stolen from the Carpley Green area, one fitted with a tracker was later recovered in the Bradford area. Overnight 4th Feb, Burglary at Yorebridge House an amount of cash was taken. Overnight 5th Feb, a Quad bike and a generator were stolen from the Wensley area.

21 – Suspicious Circumstances.

8 – Violence/stalking/harassment.

9 – Road related offences (manner of driving/vehicles without tax or insurance and possible OPL).

12 – Road Traffic Collisions (minor).

2 – RTC (serious).

1 – Criminal Damage.

9 – Concern for Safety.

16 – Abandoned Calls (misdialled / pocket dial).

2 – Wildlife / Poaching.

13 – Highway Disruption (Floods/Trees/Animals).

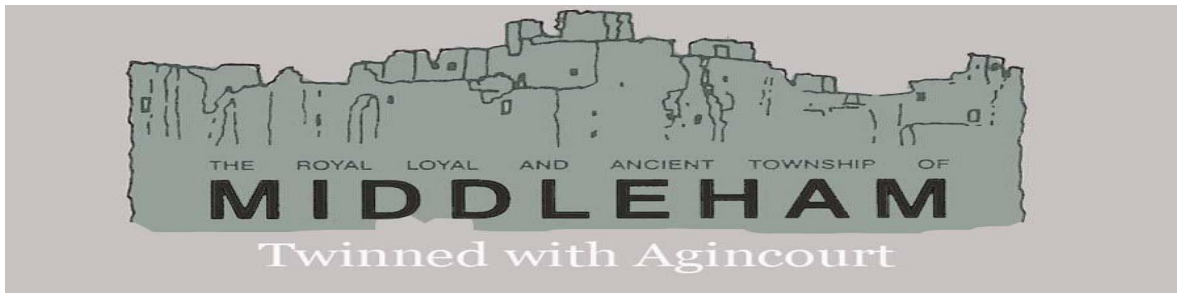
7 – Theft.

3 – Anti Social Behaviour nuisance.

3 – Burglary.

1 – Fraud (online/phone)

In total 146 calls were received reporting either the above or making General enquiries.



If you wish to receive information and updates of events/incidents, sign up to North Yorkshire Community messenger either by visiting, <https://www.northyorkshirecommunitymessaging.co.uk> or contact me, Donald.watson@northyorkshire.police.uk, providing your First name, Last name, House Number/Name, Postcode, Mobile number and email address and I will sign you up.