

MEETING OF THE FULL COUNCIL SUMMONS
Wednesday 27th March 2024

To Members of the Town Council,

Councillors Honor Byford (Chair), Lorna Skelton, Douglas Palethorpe, Sam Mashford, Shaun Watson, Iain Pead-Jowett, Rebecca Lappin-Smith.

You are summoned to attend the meeting of Middleham Town Council that will be held in the Garden Room at Middleham Key Centre on Wednesday 27th March 2024 at 6.30 pm.

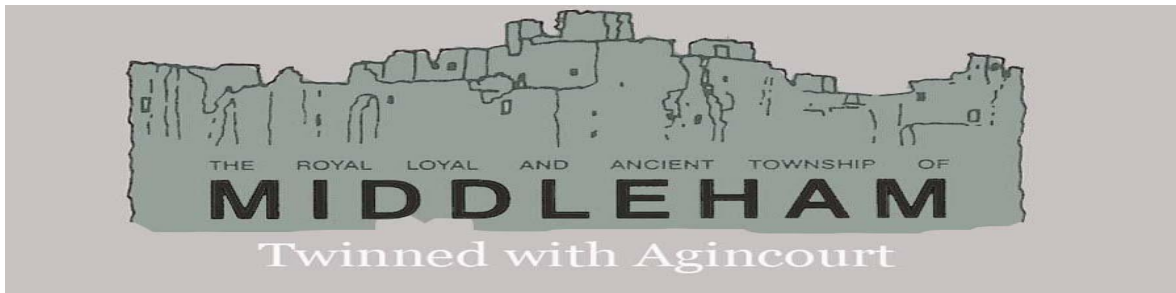
Your presence is summoned for transacting in the business outlined in the Agenda below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the Public and Press are excluded. Please note members of the Public are invited to address the Council at this meeting at 6.30pm.

Signed:

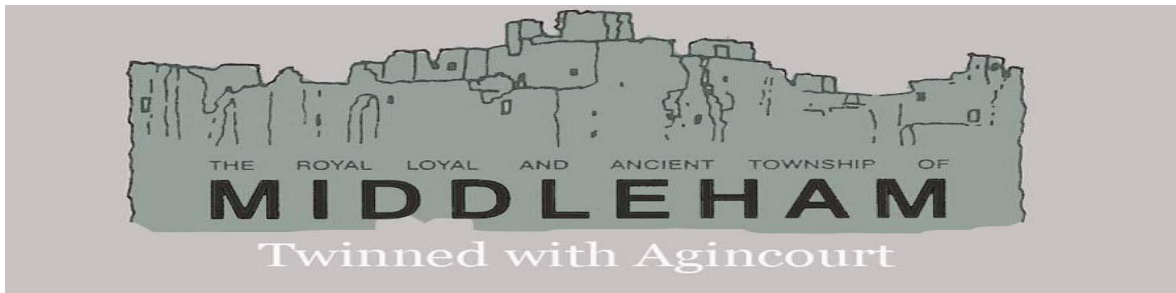
A handwritten signature in black ink, appearing to read 'R. C. Hurst', is written over a faint, light-colored rectangular stamp or watermark.

Date: 21st March 2024



AGENDA

- 24.81 Public Representations/Open Forum** – 15 minute session for the public to raise issues with the Council.
- 24.82. Apologies** - To receive apologies for absence given in advance of the meeting and consider approval for reasons given.
- 24.83 Declarations of Interest** and any dispensation requests regarding items on the agenda, other than any previously disclosed.
- 24.84 Minutes of the meeting held on Wednesday 28th February 2024** – To approve the minutes of the meeting as a correct record (Appendix 1).
- 24.85 Minutes of the Extraordinary meeting held on Monday 11th March 2024** – To approve the minutes of the meeting as a correct record (Appendix 2).
- 24.86 Confidential/Urgent items and order of the proceedings** - To determine whether any part of the proceedings should be treated as confidential and excluded from minutes to be made available for public inspection; to notify an items of urgent business; to agree to take certain matters in priority. A 5-minute break shall be held at 8pm.
- 24.87 Committees**
- a. To discuss and nominate a Councillor to represent the Council on the Racing Welfare Committee.
 - b. To discuss and nominate a Councillor to represent the Council on the North Yorkshire Council Community Partnerships Steering Group.
- 24.88 Reports**
- a. Councillors to report any meetings attended and actions undertaken.
 - b. Matters of local interest and concern as reported to Councillors or on Residents Facebook page.
 - c. Police and Fire Matters (Appendix 3).
 - d. Events in Middleham – Middleham Open Day Friday 29th March 2024.
 - e. Clerks report (Appendix 4)
- 24.89 Policies and Procedures**
- a. **Reserves policy** – to review and adopt the revised reserves policy (Appendix 5).



b. **Complaints Policy** – to review and adopt the complaints policy (Appendix 6).

24.90 D-Day 80 – to discuss and take decision on whether the Council wish to partake in the D-Day 80 event on the 6th June 2024 (Appendix 7).

24.91 Land Management – to discuss and approve the request from Racing Welfare to hold the York North and West of Yore Hunt Pleasure Ride on 4th August 2024 (Appendix 8).

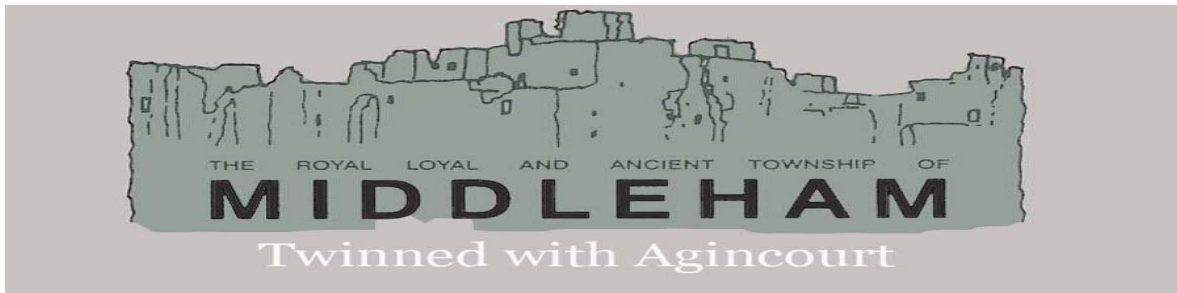
24.92 Finance

- a) **Internal controls** – to agree a date and time to complete internal controls.
- b) **Reserves** – to review the reserves the Council currently hold and make any necessary amendments (Appendix 9).
- c) **Asset Register** - To review asset register (Appendix 10).
- d) To approve Bank Reconciliation Statement dated 29th February 2024
- e) To approve payments list and note receipts list.
- f) To discuss approval of invoices awaiting payment.

24.93 Middleham Key Centre

- a) To discuss and take decision on appointing Scott's wright to draw up a lease for the Key Centre to IH charity.
- b) To discuss the feedback received from Middleham Residents following the Extraordinary meeting on Monday 11th March 2024 and take decision on the actions needed going forward.

24.94 Date and Time of next meeting – Wednesday 24th April 2024 6.30pm



APPENDIX

Police Report (Appendix 3)

Monthly Police Report – Feb 8th – Mar 13th 2024

We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment although they are included in the totals below.

Crimes of note; overnight 14th Feb a Quad bike was stolen from the Angram area. Overnight 13th Mar a Mule farm vehicle was stolen from the New Biggin area.

14 – Abandoned calls.

2 – Stolen vehicles.

21 – Suspicious Circumstances (door to door sellers/ vehicles parked).

9 – Violence.

4 – Highways disruption (Floods/trees/animals).

8 – Road related offences (manner of driving/vehicles without tax or insurance and possible OPL).

5 – Fraud/Forgery (online/phone).

9 – Concern for safety.

12 – Road Traffic Collisions (minor).

2 – Criminal damage.

2 – Civil disputes.

2 – Lost/Found.

4 – Wildlife/Poaching.

5 – Theft.

2 – Anti social behaviour nuisance.

1 – Burglary.

In total 143 calls were received reporting either the above or making general enquiries.