

MIDDLEHAM KEY CENTRE ANNUAL RUNNING COSTS AS AT FEBRUARY 2024

Ser	Item	Provider/Contract	Annual Cost £	Renewal Date	Remarks
1	Council Tax	North Yorkshire Council	11,264	01 April annually	Registered charity occupancy and use gets automatic 80% rebate, with additional 20% discretionary rebate requested annually. Rateable Value is £22,000
2	Water & Sewerage	Yorkshire Water	3968.00 approx (metered supply)	Paid Quarterly	Sole supplier
3	Electricity	Opus Energy	11,000.00	February 2027	Cost has leapt up at end of 3 yr fixed rate deal. New contract now agreed but still costly. Contract with MKC Charity, which will end if/when MKC charity ceases to exist or to lease the building. Electric heating is programmed weekly as per room bookings and minimum required to prevent freezing. It is a costly system – look at alternative systems to save running costs but will require capital investment. NB COSTS PARTLY OFFSET BY INCOME FROM SOLAR PANELS
4	Gas	Calor Gas tank in situ	00	Reordered as required	Gas is used by rental occupants of the kitchen, currently no one in place.
5	Waste Disposal	North Yorkshire Council	143.00		Receives weekly service as per domestic properties. Could look at commercial providers to compare cost?
6	Security	ADT Alarms	1076.57	Feb 2024	Intruder alarm system is leased from ADT, with annual rental, monitoring and servicing contract. Required for insurance cover
7	Insurance	Zurich Insurance	2297.00	May 2024	

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8	Broadband and landline	BT	600.00	December 2026	
9	Photocopier	Konica	338.00	Rolling	Paid quarterly for machine rental and basic maintenance as required. Toner etc not included.
10	Annual Accounts	O'Reilly Accountants, Leyburn & Hawes	1,166.00	December	Accounts and reports are a legal requirement for a registered charity
11	Broadband internet support	Coorecom	210.00	Rolling	Has provided swift expert support when problems have occurred
12	Software	Purple Creative for Microsoft Package	112.80	Paid annually	Q – why do we not buy direct. What svcs do Purple Creative add?
13	PAT Testing	Local contractor	120.00	Annual, no contract	Legal and insurance requirement
14	Fire Eqpt Testing	Local Contractor	150.00	Annual, no contract	Legal and insurance requirement
15	PRS Licence	Performing Rights Society for music etc in public hire spaces	169.21	Annual	Legal requirement if music is played at any public events. Sole supplier
16	Hygiene Services	PHS - monthly attendance	1167.00	Annual	Legal minimum service requirement to verify waste disposal
17	Cleaning	Local employee part time on as and when required basis, currently weekly	1,500.00	rolling	
18	Staffing	Local employee part time, 5 hrs/week. Manages bookings, supplies, enquiries.	3,000.00	Rolling, currently 5 hrs/week	Currently aided by 2 x volunteers who assist in office plus run tea/coffee events and run swapping library. Plus Luncheon Club, which is entirely volunteer run on a self-funding basis, serving 20 – 30 Snrs lunch meals/week
19	Maintenance	Volunteers, coordinated by Simon Burren, as	Materials as required	n/a	

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