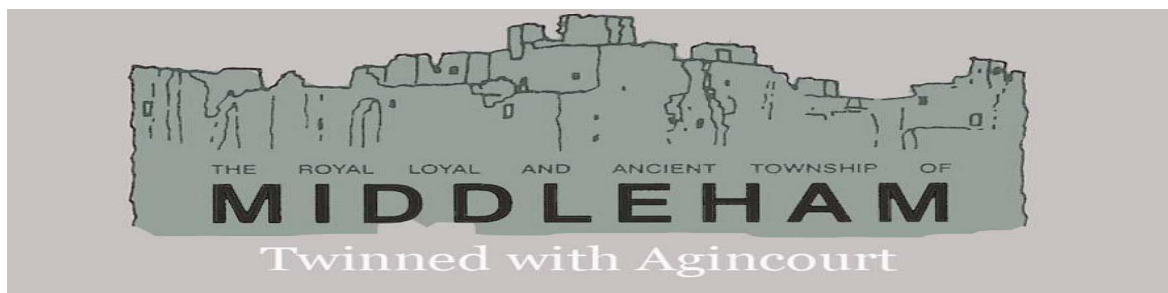


**Draft Minutes of the Middleham Town Council Meeting held in the Garden Room,
Middleham Key Centre on Wednesday 13th December 2023, 6.30pm.**

Present: Cllr H Byford Cllr S Mashford Cllr D Palethorpe Cllr L Skelton
Ms R Hurst - Clerk

- 23. 51 Public Representations/Open Forum – None.**
- 23. 52 Apologies –** received from Councillor Watson and reasons for absence approved.
- 23. 53 Declarations of Interest -** Declarations of Interest received from all Councillors on item 23.62b and dispensations noted.
- 23. 54 Minutes of the meeting** held on Wednesday 22nd November 2023 approved as a correct record.
- 23. 55 Confidential/Urgent items and order of the proceedings –** The Council **resolved** that item 23.65 be determined as confidential.
- 23. 56 Town Council**
- a) **Mayoral Chain –** Councillors discussed the quote received for the addition of a ribbon bar on the mayoral chain and **resolved** to approve the quote provided.
- 23. 57 Reports**
- a) Councillors to report any meetings attended and actions undertaken – Nothing to report.
- b) Matters of local interest and concern as reported to Councillors or on Residents Facebook page – Councillors had been approached by residents in relation to additional Christmas lights for West End, Middleham.
Action – Clerk to look into the cost of purchasing, installing and maintaining extra lights for next Christmas and contact residents to gain interest.
- c) Police and Fire Matters – Councillors noted the Police report provided.
- d) Unitary Authority Draft Statement of Community Involvement – The Council discussed the Draft Statement of Involvement and **resolved** to submit any comments before the deadline.
- e) Events in Middleham – Childrens Christmas Party Saturday 16th December 2023, Seniors Christmas lunch Thursday 14th December 2023.
- 23. 58 Parking**
- a) **Parking Working Group -** The Council discussed resurrecting the Parking Working Group and **resolved** to contact those residents previously involved.



Action – Cllr Mashford to contact residents who were previously on the Working Party.

23. 59 Review of Health & Safety and Environmental Matters

- a) **Biodiversity Policy** – Councillors discussed the adoption of the Biodiversity Policy and **resolved** to adopt this with effect from the 13th December 2023.

23. 60 Planning Information

- a) **Ref:** ZD23/00442/LBC **Proposal:** Listed Building Consent for Replacement of One Slope of Kitchen Roof with Greys Reproduction Random Diminishing Natural Weathered Stone Slate **Location:** Waterford House, 19 Kirkgate, Middleham, North Yorkshire, DL8 4PG **REFUSED**

23. 61 Planning Applications and Decisions (Appendix 7)

- a) **Ref:** R/60/7H **Proposal:** Variation of Condition 2 in relation to addition of Solar Panels to South Elevation Roof Slopes **Location:** Ashgill House, Turgill Park Estate, Coverham, Leyburn, North Yorkshire, DL8 5TJ.
The Council approved this application subject to further information on the variation of Condition 2 being made available.

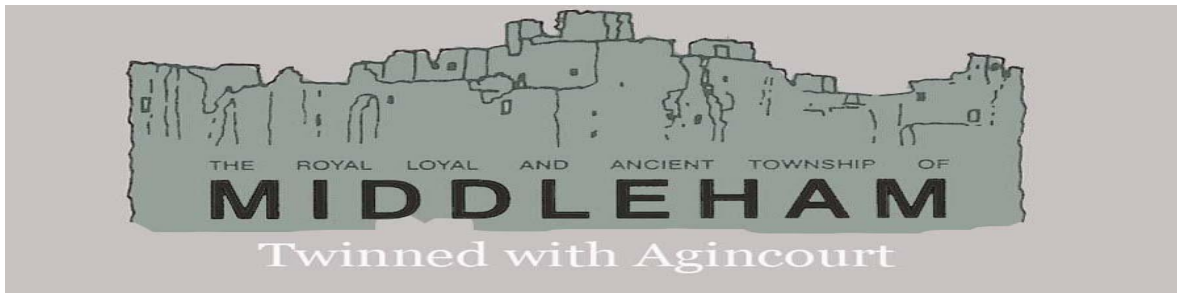
23. 62 Finance

- a) **Budget for the financial year 2024/25** - Councillors discussed the 2024-25 Budget and **resolved** to defer this item to the meeting in January.
b) **Precept requirement for 2024/25** – Councillors discussed the precept requirement for 2024/25 and **resolved** to defer this item to the meeting in January.
c) Bank Reconciliation Statement dated 30th November 2023 **approved**.
d) Budget situation detailed in the current net position **noted**.
e) Payments list **approved** and receipts list **noted**.
f) Invoices awaiting payment **approved**.

23. 63 Suggested future agenda Items - Cllr Vacancies, Budget/Precept requirements.

23. 64 Exclusion of press and public – The Council passed the following resolution: “That in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12a of the Local Government Act 1972”.

23. 65 Future of the Key Centre – Confidential minutes recorded separately.



23. 66 **Date and Time of next meeting** – Wednesday 31st January 2023, Middleham Key Centre, 6.30pm

Signed:

Date: