

**MEETING OF THE FULL COUNCIL SUMMONS**  
**Wednesday 31<sup>st</sup> January 2024**

**To Members of the Town Council,**

Councillors Honor Byford (Chair), Lorna Skelton, Douglas Palethorpe, Sam Mashford, Shaun Watson, Cllr Rebecca Lappin-Smith, Cllr Iain Pead-Jowett.

You are summoned to attend the meeting of Middleham Town Council that will be held in the Garden Room at Middleham Key Centre on Wednesday 31<sup>st</sup> January 2024 at 6.30 pm.

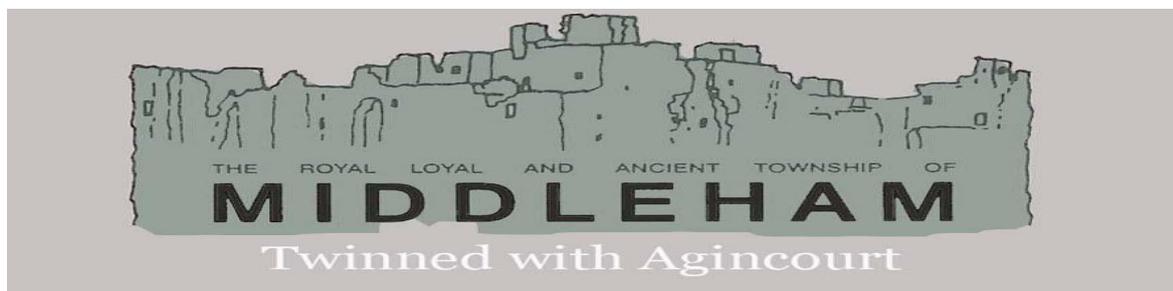
Your presence is summoned for transacting in the business outlined in the Agenda below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter a closed session where members of the Public and Press are excluded. Please note members of the Public are invited to address the Council at this meeting at 6.30pm.

Signed:

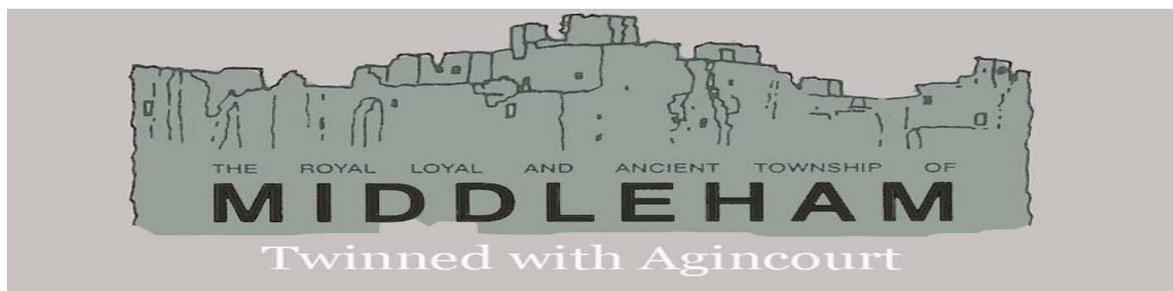
A handwritten signature in black ink that reads "R. C. Hurst". The signature is written in a cursive style with a long horizontal stroke at the end.

Date: 25<sup>th</sup> January 2024

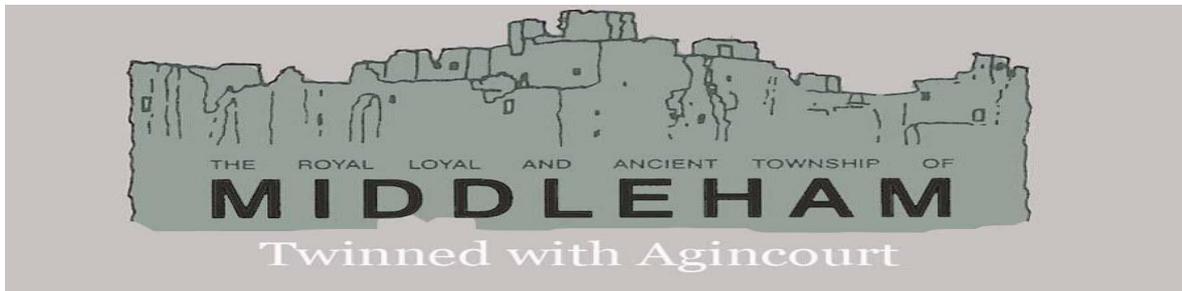


## AGENDA

- 24.01. Public Representations/Open Forum** – 15-minute session for the public to raise issues with the Council.
- 24.02 Apologies** - To receive apologies for absence given in advance of the meeting and consider approval for reasons given.
- 24.03 Declarations of Interest** and any dispensation requests regarding items on the agenda, other than any previously disclosed.
- 24.04 Minutes of the meeting held on Wednesday 13<sup>th</sup> December 2023** – To approve the minutes of the meeting as a correct record (**Appendix 1**).
- 24.05 Minutes of the Extraordinary meeting held on Wednesday 10<sup>th</sup> January 2024** – To approve the minutes of the meeting as a correct record (**Appendix 2**)
- 24.06 Confidential/Urgent items and order of the proceedings** - To determine whether any part of the proceedings should be treated as confidential and excluded from minutes to be made available for public inspection; to notify an items of urgent business; to agree to take certain matters in priority. A 5-minute break shall be held at 8pm.
- 24.07 Community Speed Watch** – To discuss and agree locations of concern in Middleham to be approved for the Community Speed Watch Scheme (**Appendix 3**).
- 24.08 Reports**
- a) Councillors to report any meetings attended and actions undertaken.
  - b) Matters of local interest and concern as reported to Councillors or on Residents Facebook page.
  - c) Police and Fire Matters (**Appendix 4**).
  - d) Events in Middleham – Middleham Open Day Friday 29<sup>th</sup> March 2024.
  - e) Clerks Report.
- 24.09 Land Management**
- a) **Litter Picking/ Weed Killing** - To discuss and take decision on options for cleaning up around Middleham, specifically weed killing and litter picking.
  - b) **Middleham Open Day** - To consider and approve the request from Racing Welfare to hold the annual Middleham Open Day on Friday 29<sup>th</sup> March 2024 (Good Friday) and place public conveniences on Council land (**Appendix 5**).
  - c) **Ash Tree on St Alkeldas** – To discuss and consider the request from a resident of St Alkeldas for works to the branches of an Ash Tree on Council land overhanging their property (**Appendix 6**).



- 24.10 D&S/Richmondshire Today reports** – to discuss and take decision on submission of reports to be published in the D&S and Richmondshire Today (Appendix 7).
- 24.11 Planning Information**
- a) **Ref:** ZD23/00154/Full **Proposal:** Full Planning Permission to Replace 2 No Single Glazed Timber Windows with 2 New Timber “6 Over 6” Double Glazed Sliding Sash Windows to Front Elevation. Rear Elevation Timber Windows to be Replaced with UPVC Double Glazed Windows. Rear Door to be Replace with Foil Covered UPVC Barn Door **Location:** Cosy Nook Cottage, East Witton Road, Middleham, North Yorkshire, DL8 4PD  
**GRANTED**
- b) **Ref:** ZD23/00479/Full **Proposal:** Full Planning Permission for Reinstatement of Iron Railings **Location:** The Old School, West End, Middleham, North Yorkshire, DL8 4QG  
**GRANTED**
- c) **Ref:** ZD23/00480/LBC **Proposal:** Listed Building Consent for Reinstatement of Iron Railings **Location:** The Old School, West End, Middleham, North Yorkshire, DL8 4QG  
**GRANTED**
- 24.12 Planning Applications and Decisions (Appendix 8)**
- a) **Ref:** ZD24/00011/FULL **Proposal:** Internal Alterations including Repurposed Garage into New Kitchen and Dining Space, Larger Opening Between New Kitchen and Existing Dwelling. New External Chimney Stack **Location:** Castle Cottage, West End, Middleham, North Yorkshire.
- b) **Ref:** ZD23/00665/OUT **Proposal:** Outline Planning Permission with all Matters Reserved for Proposed Residential Development (up to 55 Dwellings) **Location:** Land at St Alkeldas Road, Middleham, North Yorkshire.
- 24.13 Finance**
- a) To approve Bank Reconciliation Statement dated 31<sup>st</sup> December 2023.
- b) To note budget situation detailed in the current net position.
- c) To approve payments list and note receipts list.
- d) To discuss approval of invoices awaiting payment.
- 24.14 Suggested agenda Items**
- 24.15 Exclusion of press and public** – to consider passing the following resolution: “That in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt

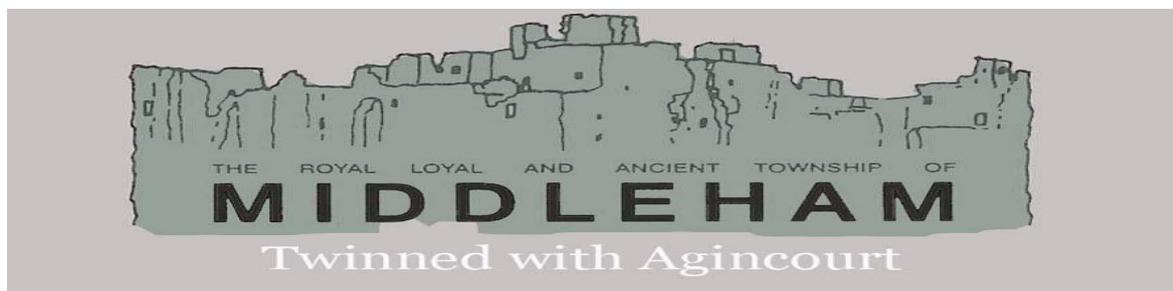


information as defined in Part 1 of Schedule 12a of the Local Government Act 1972”.

The meeting will reconvene in a closed session after item 23.64 with the press and public excluded due to the nature of the business being prejudicial under the Public Bodies (Admissions to meetings) Act 1960.

**24.16 Future of the Key Centre (Key Centre Contingency).**

**24.17 Date and Time of next meeting** – Wednesday 28<sup>th</sup> February 2024, Middleham Key Centre, 6.30pm



## Appendix

### Appendix 4

#### Monthly Police Report – 4<sup>th</sup> Nov 2023 – 5<sup>th</sup> Jan 2024

Firstly let me wish you all Happy and prosperous New Year. We do not report crimes whereby victims could be identified, for example Domestic Violence or harassment although they are included in the totals below.

- 13 – Theft
- 39 – Suspicious Circumstances
- 30 – Road Traffic Collisions (minor)
- 2 – RTC (serious)
- 15 – Road Related offences (manner of driving / vehicles without tax or insurance and possible OPL)
- 18 – Violence
- 16 – Concern for Safety
- 8 – Antisocial behaviour nuisance
- 3 – ASB personal
- 34 - Abandoned Calls (misdialled / pocket dials)
- 1 – Industrial accident
- 7 – Criminal damage
- 3 – Missing Persons
- 21 – Highway Disruptions (Floods/Ice/Trees/Animals)
- 6 – Burglary (Quad bikes taken)
- 2 – Poaching (the latest of which had equipment and vehicle seized)
- 2 – Fraud (online/phone)
- 1 – Drugs
- 2 – Stolen motor vehicles (1x motorcycle, 1 x Quad not as a result of Burglary)

In total 183 calls were received reporting either the above or making General enquiries. The numbers may seem high, however they are this time over a two monthly period. If you wish to receive Information and updates of events/incidents, sign up to North Yorkshire Community messenger either by visiting the NYP website or contact me,

[Donald.watson@northyorkshire.police.uk](mailto:Donald.watson@northyorkshire.police.uk), providing your First name, Last name, House Number/Name, Postcode, Mobile number and email address and I will sign you up.

Stop Scams UK. If you think as a result of a phone call that someone is trying to trick you into handing over money or personal details – Stop, hang up and ring 159 to speak directly to your Bank. It works in the same way as 101 for the Police or 111for the NHS.

The Team will continue attending Parish/Council meetings and local Community Groups duties permitting.