

**To all Middleham Town Councillors**  
**I hereby summons and give you notice to attend an ORDINARY MEETING OF**  
**MIDDLEHAM TOWN COUNCIL to be held in the Garden Room at Middleham Key Centre**  
**on Wednesday 8 September 2021 at 7.00 pm**

Signed  
David Keep Clerk / Proper Officer

**NOTE TO MIDDLEHAM RESIDENTS:**

As with all Council meetings, public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened.

**AGENDA**

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **Apologies for absence.**
  - 2.1 To receive apologies for absence given in advance of the meeting. No apologies have been received.
  - 2.2 To consider approval of reasons given for absence
3. **Declarations of interest and any dispensation requests regarding items on the agenda, other than any previously disclosed.**
4. **Minutes**
  - 4.1 To confirm the minutes of the meeting held on 23 June 2021.
  - 4.2 Review schedule of agreed actions. All
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from minutes to be made available for public inspection; to notify any items of urgent business.
6. **Town Council (TC) – Information/Decision required**
  - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)** All
  - 6.2 **Matters of local interest and concern as reported to Councillors or on Residents’ Facebook page.** All
  - 6.3 **Post Coronavirus.**
    - 6.3.1 Coordination of volunteers and support to the vulnerable. To note future potential demand for assistance and ongoing need for volunteers. Clerk
  - 6.4 **Land Management Issues (standing item).**
    - 6.4.1 Travellers. To review experience following recent visits and any issues. Clerk
    - 6.4.2 Storm drains on Council Lands – update on maintenance issues Clerk
    - 6.4.3 The Plantations:
      - 6.4.3.1 Maintenance programme, incorporating local residents’ views, defining actions to be undertaken by volunteers and contractor. For agreement. NH
      - 6.4.3.2 Hedge cutting. Revised schedule of cuts and additional expenditure of £400. For recommendation to the Charity. NH/HB
      - 6.4.3.3 Waste Bin on Skate Park. Progress report. Clerk
      - 6.4.3.4 Moving and restoring bench seats. For discussion. HB
  - 6.5 **Police Matters**
    - 6.5.1 Monthly Report (standing item). July.
    - 6.5.2 Police Fire & Crime Commissioner consultation on community needs
  - 6.6 **Middleham Herald.** To note future deadline (Halloween issue) and suggested content. HB
  - 6.7 **Housing matters – possible conversion of Methodist Chapel.**
    - 6.7.1 To note that Broadacres bid for purchase has been unsuccessful.
    - 6.7.2 Future collaborations: To discuss scope for involvement and practical and financial support by TC or IH.
  - 6.8 **Funding Opportunities.** For discussion.
  - 6.9 **Supporting the Community:**
    - 6.9.1 Local activities and support for children and young people. For discussion. Clerk
    - 6.9.2 Dementia. Report from local working party. LS/NH

6.9.3	Drug Issues: Confirmation of joint meeting with Police Fire and Crime Commissioner. Review of sources of advice.	LS
6.9.4	Bus Strategy consultation. To note response submitted.	Clerk
6.9.5	Call for evidence on the national resilience strategy. To consider participation.	
<b>7.</b>	<b>Review of Health &amp; Safety and Environmental Matters (standing item).</b>	
<b>7.1</b>	<b>Play Areas</b>	Clerk
7.1.1	Inspection reports.	
<b>7.2</b>	<b>Road and Paths</b>	
7.2.1	Surfaces concerns. To note current condition and recent incidents.	HB
7.2.2	Street Lighting. Update on funding application.	Clerk
7.2.3	Footpaths. To note recent incidents and outcomes.	HB / Clerk
7.2.4	Vehicle speeds along Back Lane. To consider asking NYCC for speed signs.	HB
<b>7.3</b>	<b>Environmental Matters.</b>	
7.3.1	Communitree Project. Potential source of funding for trees. For noting.	
<b>7.4</b>	<b>Landline Telephones shutting down in 2025.</b> To note potential impact.	Clerk
<b>8.</b>	<b>Project Updates (standing item):</b>	
<b>8.1</b>	<b>Burial Ground.</b>	
8.1.1	Update on progress. To receive a verbal update.	Clerk
8.1.2	Purchase of noticeboard. For approval. £864 (inclusive of VAT and delivery)	Clerk
8.1.3	To approve terms of reference for a Working Party to review draft rules, scale of charges	Clerk
<b>8.2</b>	<b>MSCWA.</b>	
8.2.1	To receive a report from the Committee.	NH / HB /
8.2.2	Update on storage shed, petanque court, fencing by skate park.	
8.2.3	Request permission for erection of cricket net.	
<b>8.3</b>	<b>MKC.</b> To receive an update from Trustees.	
<b>9.</b>	<b>Events in Middleham (standing item)..</b>	
<b>9.1</b>	<b>Super Feast Day Community event.</b> Post event report.	All
<b>9.2</b>	<b>Oktoberfest 9 October.</b> Formal request from event organiser to use market square for marquees and stalls.	HB/NH
<b>9.3</b>	<b>Queen's Platinum Jubilee 2 June 2022.</b> Consider participation.	
<b>10.</b>	<b>Planning (TC) - Information/Decision required</b>	
<b>10.1</b>	<b>To report on planning decision notices received since the last meeting:</b> None received	
<b>10.2</b>	<b>To comment on applications received since the last meeting.</b>	
10.2.1	Full Planning Permission to Replace Roof Structure with the Addition of Rooflights at Hazeldene, Kirkgate, Middleham, North Yorkshire, DL8 4PG 21/00531/FULL <b>Comments submitted between meetings.</b>	
10.2.2	REVISED PLANS Change of Use of Land from Agriculture and Haulage Yard to Holiday Chalet Park and Associated Landscaping at Hillside Farm East Witton Road Middleham DL8 4PT 19/00316 <b>Comments submitted between meetings.</b>	
10.2.3	Full Planning Permission for Conversion of Outbuilding to 1 Bedroom Dwelling at Lambs Cottage, Market Place, Middleham, DL8 4NP 21/00369/FULL <b>Comments submitted between meetings.</b>	
10.2.4	Full Planning Permission to Remove Existing Pebbledash from the Front Elevation and Replace with a Lime Based Render Suitable for Stone and to Render the Side Elevation with the Same Product at Old Alms Houses, West End, DL8 4QQ 21/00626/FULL.	
<b>10.3</b>	<b>To note recent decision notices.</b>	
10.3.1	Hill House And West Hill House West End Middleham Leyburn North Yorkshire DL8 4QG Proposal Listed Building Consent for Alterations and Extensions in Association with Creation of a Centre for People of the Horse Racing Industry 19/00534/LBC; <b>Granted</b>	
10.3.2	Full Planning Permission for a Double Garage and Car Port Attached to Side of Existing Property, The Hall West End Middleham DL8 4QQ	

20/00729/FULL **Granted**

10.3.3 Full Planning Permission for 2 Storey Side Extension and External Alteration to Form Larger Parking Area, 64 Park Lane Middleham DL8 4QU 20/00767/FULL **Granted**

10.3.4 Kingsley Park Farm Park Lane Middleham Leyburn North Yorkshire DL8 4QZ Full Planning Permission for Construction of Steel Portal Framed Building to Create a Covered All Weather Indoor Riding School 19/00258/FULL **Granted**

10.3.5 Full Planning Permission to Replace Roof Structure with the Addition of Rooflights at Hazeldene, Kirkgate, Middleham, North Yorkshire, DL8 4PG 21/00531/FULL **Granted**

**10.4 To note any potential planning enforcement issues.**

**11. Finance (TC/IH) - Information/Decision required**

**11.1 Payments** - for approval, cheques to sign and ratification of any payments made since last meeting with a full report on all receipts and payments (including a bank reconciliation as at the end of June and July 2021):

**All**

**12. Suggested agenda items.**

**12.1 Replacement light fitting for Jubilee lamp**

**12.2 Tubs and Troughs on the Wastes: update policy**

**12.3 Play area equipment: outcome of funding applications**

**12.4 Report on internal control inspection and other internal checks**

**12.5 Updated Risk assessment review. For discussion.**

**The next monthly meeting will be held on Wednesday 13 October 2021.**