

To all Middleham Town Councillors
I hereby summons and give you notice to attend a meeting of
MIDDLEHAM TOWN COUNCIL to be held by Online Conference on Wednesday 28
April 2021 at 7.00 pm

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS:

1. Due to Coronavirus and in accordance with Regulation 5 (6) of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (the '**Regulations**') this meeting shall be held by electronic means.
2. If you wish to participate, the connection details are as follows:
<https://zoom.us/j/92445194810?pwd=UWlsVm92T0ozMVBlbS90YS85NHp2QT09>
Meeting ID: 924 4519 4810
Passcode: 770378
Dial (using the Meeting ID and Password above) to any of the following numbers 0203 901 7895 / 0208 080 6591 / 0208 080 6592 / 0330 088 5830 / 0131 460 1196 / 0203 481 5237

As with all Council meetings, Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened.

AGENDA

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **Apologies for absence.**
 - 2.1 To receive apologies for absence given in advance of the meeting. No apologies have been received.
 - 2.2 To consider approval of reasons given for absence
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes**
 - 4.1 To confirm the minutes of the meeting held on 31 March 2021.
 - 4.2 Review schedule of agreed actions. All
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from minutes to be made available for public inspection; to notify any items of urgent business.
6. **Town Council (TC) – Information/Decision required**
 - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)** All
 - 6.2 **Matters of local interest and concern as reported to Councillors or on Residents' Facebook page.** HB
All
 - 6.3 **Coronavirus.**
 - 6.3.1 Delegation of powers to Clerk during imminent period that Council meetings cannot be held: for approval. TC
 - 6.3.2 Coordination of volunteers and support to the vulnerable. To discuss current issues and receive weekly reports from Leyburn CSO hub
 - 6.3.3 Update on other initiatives: local food bank, befriending scheme, community restart programme. To discuss possible participation
 - 6.4 **Annual Town Meeting:** To be held on 6 May 2021. SF
 - 6.5 **Land Management Issues (standing item).**
 - 6.5.1 Storm drains on Council Lands – update on maintenance issues TC
 - 6.5.2 Friends of the Plantations: programme for volunteer working party. GF / NH
 - 6.5.3 Application to run Forest school in Lowlands Wood
 - 6.6 **Police Report** (standing item). March, for noting. TC
 - 6.7 **Middleham Herald.** To agree future issue dates.
 - 6.8 **Housing matters:** report on meeting discussing potential for conversion of the Methodist Chapel. HB
HB / SF

6.9 Funding Opportunities. For discussion.

6.10 Operation London Bridge. For discussion.

7. Review of Health & Safety and Environmental Matters (standing item).

7.1 Play Areas

7.1.1 Inspection reports. For noting.

7.2 Street Lighting. To discuss any concerns.

7.3 One Way signs.

7.4 Environmental Matters. To note local initiatives and consider participation.

7.4.1 Friends of the Dales campaign to Manage Dales Verges for Biodiversity. For noting.

7.4.2 Richmondshire Climate Action Partnership. To note formation.

7.4.3 Engagement with RDC's Climate Change Officer. For discussion.

7.4.4 Friends of the Earth 50-point Climate Change Plan for Councils. To consider adoption and working with local partners.

8. Project Updates (standing item):

8.1 Burial Ground. Update on progress.

8.2 MSCWA. To receive a verbal report from Committee.

8.3 MKC.

8.3.1 To receive an update from Trustees.

8.3.2 To consider nominating additional trustees.

8.4 Play Area Improvements. Update on funding and outline plan of equipment to be purchased.

9. Events in Middleham (standing item)..

9.1 Great British Spring Clean. National event 28 May and 13 June. To agree local date. **SF / LS**

9.2 Post-Lockdown Community event. To receive report from Coordinating Team. **SF / NH**

10. Planning (TC) - Information/Decision required

10.1 To report on planning decision notices received since the last meeting: None received

10.2 To comment on applications received since the last meeting. None received.

10.3 To note any potential planning enforcement issues.

10.4 Other Planning Matters:

10.4.1 Delays to planning applications. For noting.

10.4.2 Trees in the Conservation Area. For discussion.

11. Finance (TC/IH) - Information/Decision required

11.1 Payments - for approval, cheques to sign and ratification of any payments made since last meeting with a full report on all receipts and payments (including a bank reconciliation as at the end of March 2021): **All**

11.2 Year End audit procedures.

11.2.1 To schedule internal control inspection and other internal checks

12. Correspondence, shared information and suggested agenda items.

12.1 Suggested Items for next agenda:

12.1.1 Review of interest rates on deposit accounts.

12.2 Banking arrangements. To approve application for a debit card to facilitate paying in at Post Offices. **TC**

12.3 Burial Ground **TC**

12.3.1 Draft rules and regulations **TC**

12.3.2 Scale of charges **TC**

The next monthly meeting will be held on Wednesday 23 June 2021.