

To all Middleham Town Councillors
I hereby summons and give you notice to attend a meeting of
MIDDLEHAM TOWN COUNCIL to be held by Online Conference on Wednesday 29
July 2020 at 7.00 pm

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS:

1. Due to Coronavirus and in accordance with Regulation 5 (6) of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (the '**Regulations**') this meeting shall be held by electronic means.
2. If you wish to participate, the connection details are as follows:
<https://zoom.us/j/92449974551?pwd=bGpoZUVRTDBDb3NwYXZGd3ZHcWIWdz09>
Meeting ID: 924 4997 4551
Passcode: 533884
Dial (using the Meeting ID and Password above) to any of the following numbers 0203 901 7895 0208 080 6591 0208 080 6592 0330 088 5830 0131 460 1196 0203 481 5237 0203 481
3. As with all Council meetings, Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened

AGENDA

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **To accept apologies of absence.** No apologies have been received.
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes**
 - 4.1 To confirm the minutes of the meeting held on 24 June 2020
 - 4.2 Review schedule of agreed actions.
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
 - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)** **All**
 - 6.2 **Matters of local interest and concern as reported to Councillors or on Residents' Facebook page.**
 - 6.3 **Coronavirus**
 - 6.3.1 Coordination of volunteers and support to the vulnerable. Brief verbal report on activity. **HB**
 - 6.4 **Land Management Issues (standing item).**
 - 6.4.1 Tenders for Green Gates. For acceptance. **TC**
 - 6.4.2 Cobbles inspection. To receive report and agree actions. **MC**
 - 6.4.3 Walls and fences on Council / Charity land. To receive report and agree actions. **TC/SF**
 - 6.4.4 Dog Fouling. To agree location of dog waste dispensers; to consider requesting an additional bin and relocation of existing bins **TC**
 - 6.4.5 Plantations: Future maintenance plan, for discussion. **NH/GF**
 - 6.4.6 Sign for Council Offices outside MKC. For approval £118.80 **TC**
 - 6.4.7 Replacement for white markers on East Witton Road. Report on meeting with NYCC Highways **HB**
 - 6.5 **Forthcoming devolution and unitary council for York and North Yorkshire** **SF**
 - 6.6 **Police Report** (standing item). July, for noting.
 - 6.7 **Middleham Herald.** To agree publication date and topics for the next issue.
 - 6.8 **Review of Funding Opportunities**

- 6.9 Consultation on a new Model Code of Conduct.** To submit comments.
- 6.10 Richmondshire District Council press release re ‘excellent performance’.** For noting. **SF**
- 7. Review of Health & Safety and Environmental Matters (standing item).**
- 7.1 Play Area inspection reports.** For noting.
- 7.2 Emergency plan:**
- 7.3 G5 Network installation.**
- 7.3.1 Risks to health:** To note further information received and agree response (Neil Mabbott to speak on this item) **ALL**
- 7.3.2 Mobile Access North Yorkshire (MANY)** (part of a wider 4G/5G national trial). To agree how to engage locally.
- 7.4 One Way traffic between the Springs and St Alkelda’s Road.** To note any further incidents and consider actions needed. **All**
- 7.5 Flood prevention.**
- 7.5.1** To receive a report from meeting with RDC re-run off from churchyard. **SH/HB/MC**
- 7.5.2** To consider taking professional advice on water run-off issues **TC**
- 8. Project Updates (standing item):**
- 8.1 Burial Ground**
- 8.1.1 Construction works:** specification for wall, path and gateway; tender documents, suggested contractors. For approval.
- 8.1.2 Appointment of a Burial Ground Management Committee**
- 8.2 MSCWA.** **SW/NH/HB**
- 8.2.1** To receive a report from Committee on ongoing maintenance issues and financial arrangements, including fund raising
- 8.2.2** Proposal to build a storage shed.
- 8.3 MKC.** To receive a report from Trustees on ongoing maintenance issues and financial arrangements, including fund raising **TC**
- 8.4 Option Agreement, St Alkelda’s development:** To receive an update and note terms of draft s106 agreement. **TC**
- 8.5 Safer Roads Project.** To receive a report from meeting with NYCC and trainers **HB**
- 8.6 Play area improvements committee:**
- 8.7 Tree Planting.** To review proposal from Lower Wensleydale Biodiversity Action Group (LWBAG) and report of meeting and consider carrying out a community survey. **HB/LS**
- 9. Events in Middleham (standing item).** The Great British September Clean 11-27 September 2020. To confirm participation and agree a date. **SF**
- 10. Planning (TC) - Information/Decision required**
- 10.1 To report on planning decision notices received since the last meeting:** None received.
- 10.2 To comment on applications received since the last meeting.** None
- 10.3 To note any potential planning enforcement issues.** None
- 10.4 Other Planning Matters:**
- 11. Finance (TC/IH) - Information/Decision required**
- 11.1 Payments** - for approval, cheques to sign (TC only) and ratification of any payments made since last meeting with a full report on all receipts and payments(including a bank reconciliation as at the month end of June 2020 and previous months):
- 11.2 To approve Items of Expenditure as submitted to the meeting,**
- 12. Central & Local Government Communications.** To list documents that have been emailed or circulated to Cllrs since the last meeting
- 13. Correspondence, shared information and suggested agenda items.**
- 13.1** Annual planner for agenda items; to note forthcoming business.
- 13.2** Items for next agenda:

A Council meeting shall be held on Wednesday 26 August at 7pm for the sole purpose of approving the Council’s annual return for 2019-20. The following Council meeting will be held on Wednesday 30 September 2020.