

**To all Middleham Town Councillors**  
**I hereby summons and give you notice to attend a meeting MIDDLEHAM TOWN**  
**COUNCIL to be held in the Garden Room at Middleham Key Centre on Wednesday**  
**31 July 2019 at 7.00 pm**

Signed  
David Keep Clerk

**NOTE TO MIDDLEHAM RESIDENTS:** Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened

**AGENDA**

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **To accept apologies of absence.** Apologies received from Cllrs Cade and Fortune.
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes**
  - 4.1.1 To confirm the minutes of the meeting held on 26 June 2019
  - 4.2 Review schedule of agreed actions.
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
  - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)** **All**
  - 6.2 **Land Management Issues (standing item).**
    - 6.2.1 **Maintenance of hedges and open areas on the Plantations.** For discussion.
    - 6.2.2 **Green Spaces Consultation.** To note Council's response.
  - 6.3 **Closure of Leyburn's small injury unit.** For discussion, noting concerns of local residents.
  - 6.4 **Sale of homes for holiday rentals.** For discussion.
  - 6.5 **Proposal for a community project aimed at increasing local biodiversity.** For consideration. Elise Barron and Kayleigh Norman to outline the project.
  - 6.6 **Review of Polling Districts and Polling Places.** To consider Council's response.
  - 6.7 **Telephone and broadband services:** To consider changing supplier.
  - 6.8 **Website accessibility statements.** To note new regulations applicable from 23 September 2020.
7. **Review of Health & Safety and Environmental Matters (standing item).**
  - 7.1 **Play Area inspection reports.** For noting.

- 8. Project Updates (standing item):**
- |            |   |           |
|------------|---|-----------|
| <b>8.1</b> | <b>Burial Ground</b> To receive an update following Clerk's meeting with RDC regarding extending the proposed area. | <b>TC</b> |
| <b>8.2</b> | <b>MSCWA</b> Verbal update on finance and maintenance issues. Update on recent break-in.                            | <b>SW</b> |
| <b>8.3</b> | <b>Welcome Sign.</b> To consider options.   | <b>TC</b> |
| <b>8.4</b> | <b>Option Agreement:</b> To receive an update.  | <b>TC</b> |
| <b>8.5</b> | <b>Middleham Safer Roads.</b> To receive an update  | <b>HB</b> |
| <b>8.6</b> | <b>Play area improvements committee:</b> To note survey to be sent to residents.                                    | <b>SW</b> |
- 9. Events in Middleham (standing item)** **HB**
- 9.1 UCI Cycle Event Sunday 29th September 2019.**
- 10. Planning (TC) - Information/Decision required**
- 10.1 To report on planning decision notices received since the last meeting:** None received.
- 10.2 To comment on applications received since the last meeting**
- 10.2.1 Full Planning Permission for Construction of Steel Portal Framed Building to Create a Covered All Weather Indoor Riding School Kingsley Park Farm Park Lane Middleham Leyburn North Yorkshire DL8 4QZ Proposal 19/00258/FULL
- 10.2.2 Outline Planning Permission with All Matters Reserved for Proposed Residential Development (Up to 55 Dwellings) (As Amended by Revised Details and Additional Heritage Impact Assessment Dated February 2019) | Land At St Alkelda's Road Middleham North Yorkshire 17/00558/OUT
- 10.3 To note any potential planning enforcement issues.** No new items.
- 11. Finance (TC/IH) - Information/Decision required**
- 11.1 Payments - for approval, cheques to sign (TC only) and ratification of any payments made since last meeting with a full report on all receipts and payments for June (including a bank reconciliation as at 30 June 2019) and July (to date).**
- 11.2 To approve Items of Expenditure as submitted to the meeting.**
- 11.2.1 S137: reimbursement of travel costs for Cllr Byford to attend safer roads project meeting.
- 11.3 Annual Accounts**
- 11.3.1 Transfer of unspent expenditure to reserves. For approval
- 11.3.2 Transfer of balances to IH. For approval.
- 12. Central & Local Government Communications.** To list documents that have been emailed or circulated to Cllrs since the last meeting.
- 12.1 YLCA Annual Review**
- 13. Correspondence, shared information and suggested items for the next agenda.**
- 13.1** Annual planner for agenda items; to note forthcoming business.
- 13.2** Schedule of proposed meeting dates for 2019-21
- 13.3** Items for next agenda:

**The next meeting will be held on Wednesday 25 September 2019.**