

**To all Middleham Town Councillors**  
**I hereby summons and give you notice to attend a meeting MIDDLEHAM TOWN COUNCIL to be held in the Garden Room at Middleham Key Centre on Wednesday 30 October 2019 at 7.00 pm**

Signed  
David Keep Clerk

**NOTE TO MIDDLEHAM RESIDENTS:** Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened

**AGENDA**

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **To accept apologies of absence.** Apologies received from Cllr Cade.
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes**
  - 4.1.1 To confirm the minutes of the meeting held on 25 September 2019
  - 4.2 Review schedule of agreed actions.
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
  - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)** **All**
  - 6.2 **Land Management Issues (standing item).**
    - 6.2.1 Plantations. Future maintenance of hedges and open areas, for discussion and consideration of residents' views. **GF/NH**
    - 6.2.2 Caravan and campervans on common land. For discussion **SF**
    - 6.2.3 Request to ring birds on Council land. For consideration. **TC**
  - 6.3 **Police Report (standing item).** For noting.
  - 6.4 **2021 The Lord of the North Festival.** Outcome of planning meeting **HB**
  - 6.5 **Unlicensed textile collections.** To note the problem.
  - 6.6 **VE Day celebrations 8 May 2020.** To consider participation.
  - 6.7 **Consultations –:**
    - 6.7.1 Richmondshire District Council- budgets 2020-21 - for noting
    - 6.7.2 North Yorkshire County Council – council services - for noting
    - 6.7.3 Friarage Hospital Consultation - for noting
    - 6.7.4 The North Yorkshire Strategy for Tackling Loneliness – for response **TC**
  - 6.8 **Middleham Herald.** For publication. **LS**
7. **Review of Health & Safety and Environmental Matters (standing item).**
  - 7.1 **Play Area inspection reports.** For noting and action. **TC**
  - 7.2 **Review of Flood incident 30 July 2019.** Draft Emergency plan: to report progress **TC**
  - 7.3 **Highways Issues:**

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|------------|---|----|
| 7.3.1      | Recent resurfacing of roads and accidents   | HB |
| 7.3.2      | Middleham Bridge – structural concerns  | TC |
| 7.4        | <b>Environmental Matters.</b> No matters to report  |    |
| <b>8.</b>  | <b>Project Updates (standing item):</b>   |    |
| 8.1        | <b>Burial Ground</b> To receive an update   | TC |
| 8.2        | <b>MSCWA</b> Verbal update on finance and maintenance issues. To receive proposal for the bonfire party.  | SW |
| 8.3        | <b>Option Agreement:</b> To receive an update.  | TC |
| 8.4        | <b>Middleham Safer Roads.</b> To receive an update  | HB |
| 8.5        | <b>Play area improvements committee:</b> To receive an update   | TC |
| <b>9.</b>  | <b>Events in Middleham (standing item).</b>   |    |
| 9.1        | <b>Christmas Lights:</b> Proposed arrangements for switching on ceremony  | TC |
| 9.2        | <b>Spring Clean 2020:</b> For decision whether to hold and agree a date.  | TC |
| <b>10.</b> | <b>Planning (TC) - Information/Decision required</b>  |    |
| 10.1       | <b>To report on planning decision notices received since the last meeting:</b>  |    |
| 10.1.1     | Replacement of 3 Existing Sliding Sash Windows and One Fixed Casement which are rotten at Flat 1 The Salad Bowl Market Place Middleham Leyburn North Yorkshire DL8 4PG 19/00602/FULL<br><b>GRANTED</b>  |    |
| 10.2       | <b>To comment on applications received since the last meeting</b>   |    |
| 10.2.1     | Change of Use of Land from Agriculture and Haulage Yard to Holiday Chalet Park and Associated Landscaping at Hillside Farm East Witton Road Middleham Leyburn DL8 4PT 19/00316  |    |
| 10.2.2     | Replace Plastic Double Glazing with Timber Sliding Sash Windows and a Timber Front Door (Front of Property Only) 2 North Road Middleham DL8 4PJ 19/00692  |    |
| 10.3       | <b>To note any potential planning enforcement issues.</b> No new items.   |    |
| <b>11.</b> | <b>Finance (TC/IH) - Information/Decision required</b>  |    |
| 11.1       | <b>Payments - for approval, cheques to sign (TC only) and ratification of any payments made since last meeting with a full report on all receipts and payments for September (including a bank reconciliation as at 30 September 2019) and October (to date).</b> |    |
| 11.2       | <b>To approve Items of Expenditure, pursuant to s137 Local Government Act.</b>  |    |
| 11.2.1     | RBL – donation to funds for memorial wreath £105  | TC |
| 11.2.2     | Seniors Christmas lunch £100  | SF |
| 11.2.3     | Children’s Christmas Grotto £300  | SF |
| 11.3       | <b>Budget and Precept.</b> To confirm any financial objectives for the year ahead; to review budget assumptions and; note RDC procedure.  |    |
| <b>12.</b> | <b>Central &amp; Local Government Communications.</b> To list documents that have been emailed or circulated to Cllrs since the last meeting  |    |
| <b>13.</b> | <b>Correspondence, shared information and suggested items for the next agenda.</b>  |    |
| 13.1       | Annual planner for agenda items; to note forthcoming business.  |    |
| 13.2       | Items for next agenda:  |    |
| 13.2.1     | Potential for conversion of Methodist chapel for affordable housing   |    |
| 13.2.2     | Selection of contractors for grounds and building maintenance purposes  |    |

**The next meeting will be held on Wednesday 11 December 2019.**

PLEASE NOTE THAT THIS IS A REVISED DATE AND THERE IS NO MEETING ON 27 NOVEMBER 2019