

To all Middleham Town Councillors
I hereby summons and give you notice to attend a meeting MIDDLEHAM TOWN COUNCIL to be held in the Garden Room at Middleham Key Centre on Wednesday 25 September 2019 at 7.00 pm

Signed
David Keep Clerk

NOTE TO MIDDLEHAM RESIDENTS: Public participation is permitted at the start of a meeting and limited to 15 minutes. Questions or statements are restricted to items on the agenda. Members of the public wishing to raise matters not on the agenda should do so in writing or make an appointment with the Clerk or Chairman. The public cannot take part in the proceedings once the meeting has been convened

AGENDA

1. **Open Forum.** A 15-minute session to allow members of the public to raise issues with the Council.
2. **To accept apologies of absence.** Apologies received from Cllr Fortune.
3. **Declarations of interest and any dispensation requests regarding items on the agenda.**
4. **Minutes**
 - 4.1.1 To confirm the minutes of the meeting held on 31 July 2019
 - 4.2 Review schedule of agreed actions.
5. **Confidential and Urgent Items.** To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection; to notify any items of urgent other business.
6. **Town Council (TC) – Information/Decision required**
 - 6.1 **Councillors and Clerk to report any meetings attended and actions undertaken (standing item)** All
 - 6.2 **Land Management Issues (standing item).**
 - 6.2.1 **Plantations.** Future maintenance of hedges and open areas.
 - 6.2.2 **Pinkers Pond.** To note request for improving vehicle access TC
 - 6.3 **Police Report (standing item)**
 - 6.4 **Football Facilities Consultation.** To consider response. TC
 - 6.5 **Christmas Lights:** consider an official switching on ceremony
 - 6.6 **Electric car charging points.** To consider feasibility of installing in Middleham. TC
 - 6.7 **Town Guide.** To note reprinting costs. TC
 - 6.8 **2021 The Lord of the North Festival.** To note date of planning meeting TC
7. **Review of Health & Safety and Environmental Matters (standing item).**
 - 7.1 **Play Area inspection reports.** Received from RDC and RoSPA, for noting and action. TC
 - 7.2 **Review of Flood incident 30 July 2019.** SF/NH
 - 7.2.1 List of affected properties in Middleham TC
 - 7.2.2 Report from Town meeting in Leyburn with emergency services SF/NH
 - 7.2.3 Draft Emergency plan: to report progress TC
 - 7.3 **Highways Issues: Recent resurfacing of roads and accidents**

- 7.4 Environmental Matters.** To note
- 7.4.1 Email from Friends of the Earth proposing to set up a local 'action group' for Middleham. For response
- 7.4.2 Government guidance for local councils. For discussion.
- 7.4.3 Commercial waste bins beside Wensleydale Hotel. For discussion following complaints.

8. Project Updates (standing item):

- 8.1 Burial Ground** To receive an update TC
- 8.2 MSCWA** Verbal update on finance and maintenance issues. SW
- 8.3 Option Agreement:** To receive an update. TC
- 8.4 Middleham Safer Roads.** To receive an update HB
- 8.5 Play area improvements committee:** To note outcome of resident's survey. SW
- 8.6 Dog mess campaign:** To approve spending grant received (£450) TC

9. Events in Middleham (standing item). None at current time

10. Planning (TC) - Information/Decision required

- 10.1 To report on planning decision notices received since the last meeting:** Outline Planning Permission with All Matters Reserved for Proposed Residential Development (Up to 55 Dwellings) (As Amended by Revised Details and Additional Heritage Impact Assessment Dated February 2019) | Land At St Alkelda's Road Middleham North Yorkshire 17/00558/OUT **APPROVED subject to s106 agreement.**
- 10.2 To comment on applications received since the last meeting**
- 10.2.1 Replacement of 3 Existing Sliding Sash Windows and One Fixed Casement which are rotten at Flat 1 The Salad Bowl Market Place Middleham Leyburn North Yorkshire DL8 4PG 19/00602/FULL
- 10.2.2 Full Planning Permission for Internal Alterations, Blocking of a Small Window and Refurbishment of Conservatory | Middleham Grange Market Place Middleham Leyburn North Yorkshire DL8 4NR 19/00625/FULL
- 10.2.3 Erection of extensions and roof terrace to provide toilets and storage area for the Bell Barn Tugill Park, Coverham R/60/30Q
- 10.3 To note any potential planning enforcement issues.** No new items.

11. Finance (TC/IH) - Information/Decision required

- 11.1 Payments - for approval, cheques to sign (TC only) and ratification of any payments made since last meeting with a full report on all receipts and payments for June (including a bank reconciliation as at 31 July and 31 August 2019) and September (to date).**
- 11.2 To approve Items of Expenditure as submitted to the meeting.**

12. Central & Local Government Communications. To list documents that have been emailed or circulated to Cllrs since the last meeting

13. Correspondence, shared information and suggested items for the next agenda.

- 13.1** Annual planner for agenda items; to note forthcoming business.
- 13.2** Items for next agenda:
 - 13.2.1 Transfer of unspent expenditure to reserves.
 - 13.2.2 Transfer of balances to IH.
 - 13.2.3 Confirm any financial objectives for the year ahead.
 - 13.2.4 Middleham Bridge – structural concerns
 - 13.2.5 Caravan and campervans on common land
 - 13.2.6 Potential for conversion of Methodist chapel for affordable housing

The next meeting will be held on Wednesday 30 October 2019.